

# Independent Study Application

## Check One:

- Directed Research/Reading
- Tutorial Application

## Instructions to Students

1. Complete this application and submit to appropriate faculty member, chairperson and dean.
2. Return the completed application to the Office of the Registrar. All independent studies must be registered.
3. See the catalog for description of independent study.

### ATTENTION:

This must be sent via SVSU email accounts

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Student ID Number \_\_\_\_\_ Class Standing \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

Email Address: \_\_\_\_\_

Semester \_\_\_\_\_, 20\_\_\_\_ Length of course 7 ½ weeks 15 weeks

Department/Course Number \_\_\_\_\_ Credits \_\_\_\_\_

Course Title (30 Characters) \_\_\_\_\_

Printed Instructor Name \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_ Total Number of hours earned by contracted study prior to this request \_\_\_\_ Total Credits to this date

\_\_\_\_ Total Number of hours contracted study requested this semester \_\_\_\_ Credit hours this semester

## STUDENT/FACULTY USE

REASON FOR CONTRACTED STUDY: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

DESCRIPTION OF PLAN TO ACCOMPLISH GOALS AND OBJECTIVES: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

RESOURCES/MATERIALS TO BE USED IN ACCOMPLISHING OBJECTIVES: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PROGRESS ON COMPLETION OF COURSE WILL BE ACCOMPLISHED BY:

MID-TERM EXAM MID-TERM REVIEW FINAL EXAM OTHER \_\_\_\_\_

PLAN TO EVALUATE ACCOMPLISHMENTS – GRADE IS: LETTER GRADE PASS/FAIL

GRADE WILL BE DETERMINED BY: \_\_\_\_% RESEARCH PAPER \_\_\_\_% WRITTEN EXAM

\_\_\_\_% SEMINAR \_\_\_\_% ORAL EVALUATION \_\_\_\_% OTHER: \_\_\_\_\_

## AUTHORIZATION

I agree to administer this course as outlined: \_\_\_\_\_

Instructor Signature

Date

PERMISSION GRANTED:

Department Chair

Date

Dean

Date

## REGISTRAR USE

Department

Course

Section

Synonym

Instructor

Course Title (30 Characters)

Credits



SVSU does not discriminate based on race, religion, color, gender, sexual orientation, national origin, age, physical impairment, disability or veteran status in the provision of education, employment and other services.